

## Evaluation Scoring Guide

*(Please submit a copy of this Scoring Guide with any rough or final draft of an essay.)*

**Name:**

**Course:**

**Assignment:**

**Draft (first, final) :**

**Date:**

**E-mail address:**

**Student's Notes/Comments/Questions to Instructor about the essay draft:**

Quality of thinking Ideas/content*	E	HLM	M	WTP	NM
Organization & Coherence Organization*	E	HLM	M	WTP	NM

<b>Style &amp; Technique</b>	<b>E</b>	<b>HLM</b>	<b>M</b>	<b>WTP</b>	<b>NM</b>
<b>Voice*</b>					
<b>Conventions &amp; Format</b>	<b>E</b>	<b>HLM</b>	<b>M</b>	<b>WTP</b>	<b>NM</b>
<b>Conventions*</b>					
<b>MLA/APA format</b>	<b>E</b>	<b>HLM</b>	<b>M</b>	<b>WTP</b>	<b>NM</b>
<b>Use of sources</b>	<b>E</b>	<b>HLM</b>	<b>M</b>	<b>WTP</b>	<b>NM</b>
<b>Writing Process</b>					
<b>Notes:</b>					

**Key:**

Minimum acceptable score for work is M, Meets standard. M is equivalent to a letter grade of a B, and is equivalent to a 5 on the CIM Scale. Note that a WTP or C is below standard. Please note that the bar has been raised for acceptable work at this level.

<b>E</b>	Excellent
<b>HLM</b>	High Level Mastery

<b>M</b>	Meets standard for college level work
<b>WTM</b>	Working Toward Progress
<b>NM</b>	Standard Not Met

\* These are the more familiar parentheses are more familiar CIM level categories)

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